



COST ENGINEERING DIRECTORATE

PREQUALIFICATION DOCUMENT CHECKLIST
(INTERNATIONAL CONTRACTORS)

Please ensure that the following documents are completed/attached prior to submission. You are required to check (√) each box for all documentation submitted.

- | | | |
|-------|---|--------------------------|
| 1 | Prequalification Form : | |
| (i) | Part 1 - Company Details | <input type="checkbox"/> |
| (ii) | Part 2 - Staff | <input type="checkbox"/> |
| (iii) | Part 3 - Specialist Services (if applicable) | <input type="checkbox"/> |
| (iv) | Part 4 - Plant and Equipment | <input type="checkbox"/> |
| (v) | Part 5 - Experience and References | <input type="checkbox"/> |
| (vi) | Part 6 - Authorisation | <input type="checkbox"/> |
| (vii) | Part 7 - Declaration | <input type="checkbox"/> |
| 2 | Details of Local Agent, Partner or Joint Venture in Bahrain including their Commercial Registration | <input type="checkbox"/> |
| 3 | Copy of Contractor's Local Commercial Registration | <input type="checkbox"/> |
| 4 | Bankers Reference
(A letter from the Bank regarding financial relationship of your company with the Bank) | <input type="checkbox"/> |
| 5 | Audited Financial Statement for the last (3) years | <input type="checkbox"/> |
| 6 | Curriculum Vitae for all management staff and engineers | <input type="checkbox"/> |
| 7 | Copy of Relevant Professional Body Registration or Education Certificates for Engineers | <input type="checkbox"/> |
| 8 | Consultant's References, Contract Agreements and Completion Certificates for the largest three (3) projects completed within the last three (3) years | <input type="checkbox"/> |
| 9 | Registration Documents for all plants and Equipment | <input type="checkbox"/> |

PREQUALIFICATION DOCUMENT CHECKLIST (CONT'D)

- | | | |
|----|--|--------------------------|
| 10 | Details of Safety Officers and their qualifications | <input type="checkbox"/> |
| 11 | Health and Safety Plan | <input type="checkbox"/> |
| 12 | Testing Certificate (for Road Safety Barrier) | <input type="checkbox"/> |
| 13 | EDD Contractor's License (for electrical category only) | <input type="checkbox"/> |
| 14 | EDD Wiremen's License (for electrical category only) | <input type="checkbox"/> |
| 15 | Quality Assurance Practice/System in place (if available) | <input type="checkbox"/> |
| 16 | Quality Control Practice/System in place (if available) | <input type="checkbox"/> |
| 17 | Organization Chart | <input type="checkbox"/> |
| 18 | One softcopy of the prequalification forms in a CD (in PDF format) | <input type="checkbox"/> |

Submitted by :

Signature: _____ **Date:** _____

Name: _____ **CPR No. :** _____

Company Name: _____